

## HSK Referencing Guidelines Quick Check Version – *please see full version for detailed guidance*

### In text citations (citing a reference in the main body of your coursework)

#### Citing one author

Fletcher (2019) suggests that there are a variety of factors to consider when selecting equipment amongst which are the patient's lifestyle and care environment.

Or

It is important to address equipment provision in a holistic way; clinical, lifestyle and environmental issues should be considered (Fletcher, 2019). [note name and date separated by a comma]

Remember to put the full stop **after** the bracketed reference so that the reference 'belongs' to the sentence (see above).

#### Citing two authors

Join multiple author citations by the word 'and' every time the reference occurs in the text. If citing in the reference list or in brackets, join the names with an ampersand '&'.

Smith and Jenner (2013) identified that the use of academic language...

Or

Research shows that the use of formal academic language can influence the grade gained (Smith & Jenner, 2013).

#### Citing three or more authors

Only include the surname of the first author followed by 'et al.' and the year:

Lake et al. (2014) suggest that health promoting behaviours are the most significant.

Or

Health promotion factors are thought to be the most significant (Lake et al., 2014).

**Exception:** if there is more than one reference with some of the same authors and the same date of publication. Cite as many of the surnames as necessary to distinguish between the different publications. For example if you had entries for the following references:

Martin, Butler and Chen (2012)

Martin, Butler, Jamieson, Ng and Penn (2012)

Both could be shortened to simply (Martin et al., 2012) which would cause confusion

The first would, therefore, be cited as Martin, Butler and Chen (2012) OR (Martin, Butler & Chen 2012) and the second as Martin, Butler, Jamieson et al. (2012) OR (Martin, Butler, Jamieson et al., 2012).

## Presenting a reference list at the end of your coursework

### Books (non-edited)

Jackson, L. M. (2019). *The psychology of prejudice: From attitudes to social action* (2nd ed.). American Psychological Association. <https://doi.org/10.1037/0000168-000>

Collen, A. (2017). *Decision making in paramedic practice*. Class Publishing

**You do not need to include the publisher location**

### Books (edited)

Ruston, A. & Lawes, M. (1999). The management of leg ulcers in the community: A multi-disciplinary experience in primary care. In D. Humphris & P. Littlejohn (Eds.), *Implementing clinical guidelines: a practical guide*. (pp. 63-75). Radcliffe Medical Press.

If the book has a DOI this should be included in the reference:

Balsam, K. F., Martell, C. R., Jones, K. P., & Safren, S. A. (2019). Affirmative cognitive behavior therapy with sexual and gender minority people. In G. Y. Iwasama & P. A. Hays (Eds.), *Culturally responsive cognitive behavior therapy: Practice and Supervision* (2nd ed., pp. 287-314). American Psychological Association. <https://doi.org/10.1037/0000119-012>

**'Practice' is capitalised because the phrase after the colon can stand on its own.**

### Books (e-book/digital)

The author/editor, year, title and edition order is the same for electronic books (ebooks) as for non-electronic books. There is no need to note the format, platform or device. Note the publisher and the DOI if available or shortened URL.

Green, C. (2019). Incivility among nursing professionals in clinical and academic environments: Emerging research and opportunities. IGI Global. <https://doi.org/10.4018/978-1-5225-7341-8>

Thorn, B. E. (2017). *Cognitive therapy for chronic pain: A step-by-step guide* (2nd ed.). The Guilford Press. [amz.com/B074PYB36](http://amz.com/B074PYB36)

### Journal articles

#### Article with a DOI

Sooknandan, S. V. (2014). Malnutrition in hospital patients: where does it come from? *British Journal of Nursing*, 10(9), 954-974. <https://doi.org/10.1037/0278-6144.24.1.334>

#### If a nondatabase URL is available for articles without a DOI, use the URL instead of a DOI

Baker, J. Z. (2013). Dehydration in paediatric out-patients: what are the risks? *Journal of Paediatric Practice*, 11(18), 954-974. Retrieved from <http://jpp.lib.bme.edu/index>

#### Journal article without DOI from a subscription based URL (e.g. CINAHL)

Cuddy, C. (2002). Demystifying APA Style. *Orthopaedic Nursing*, 21(5), 35-42

#### Journal article with an article number or eLocator

Moridi, M., Pazandeh, F., Hajian, S., & Potrata, B. (2020). Midwives' perspectives of respectful maternity care during childbirth: A qualitative study. *PLOS ONE* 15(3), Article e0229941. <https://doi.org/10.1371/journal.pone.0229941>

### Journal article in press

Minns Lowe, C. J., Isaac, C., Kelly, P., & Barker, K. L. (in press). Measuring step count: why it is important not to assume measures are reliable. *Physiotherapy*

### Webpages and Websites

Nursing and Midwifery Council. (2010). *Good health and good character guidance for students, nurses and midwives*. NMC. Retrieved July, 4, 2014 from <http://www.nmc-uk.org/Students/Good-Health-and-Good-Character-for-students-nurses>

When the author and site name are the same omit this from the source element

World Health Organization. (2018, March). *Questions and answers on immunization and vaccine safety*. <https://www.who.int/features/qa/84/en/>

The date of publication is the date the pages were last updated. Where the date is not obvious click on 'View' and page source to check when last modified. If no publication date is given write 'n.d.' for no date.

Boddy, J., Neumann, T., Jennings, S., Morrow, V., Alderson, P., Rees, R., & Gibson, W. (n.d.). *Ethics principles*. The Research Ethics Guidebook: A Resource for Social Scientists. <https://www.ethicsguidebook.ac.uk/EthicsPrinciples>