The basic six things to consider when creating accessible information

Structure (heading styles)	Colour & contrast	Use of images	Links (hyperlinks)	Plain English	Table structure
S	**C**	**U**	**L**	**P**	**T**
Use headings and styles to structure your document	Consider the colours you use and the contrast between text and background	Use alternative (alt) text on your images	Describe your link, never use click here	Use clear uncomplicated language with no jargon	Use simple tables without merged or split cells

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